

**CUSTOMER COUNCIL MEETING**  
**Department of Administrative Services-Human Resources Enterprise**  
**Hoover A, Conference Room 5-North**  
**October 4, 2006**

Agenda Item	Notes
<b>Members Present</b>	Chair Bill Snyder, Judicial; John Craig, AFSCME; Cindy Morton, Revenue; Charlotte Nelson, Human Rights; and Jim Riordan, Public Employees Relations Board (PERB).
<b>Members Absent</b>	Vice-Chair Bill Gardam, Human Services; Marty Deaton, Public Safety; Dean Lerner, Inspections and Appeals; Dennis Mack, Iowa Veterans Home; Mike Marshall, Legislature; Lance Noe, Drake; Roger Stirler, Education; and Penny Westfall, Iowa Law Enforcement Academy.
<b>Other Attendees</b>	Nancy Berggren, DAS-HRE; Susan Churchill, DAS-HRE; Pat Deluhery, DAS; Brenda Easley, DAS; Ed Holland, DAS-HRE; Mark Johnson, DAS; Deb Madison-Levi, DAS; Lana Morrissey, DAS; Laura Riordan, DAS; Beverly Schmeling, DVRS; Julie Sterk, DAS; Dave Werning, Inspections and Appeals; Bill West, DAS-HRE.
<b>Opening Remarks</b>	<ol style="list-style-type: none"> <li>1. Chairperson Bill Snyder called the meeting to order.</li> <li>2. Without a quorum, the Council could not approve last month's minutes or vote on any agenda items.</li> <li>3. The meeting was a discussion only.</li> </ol>
<b>Updates</b>	<ol style="list-style-type: none"> <li>1. Ed Holland provided a Benefits update. <ol style="list-style-type: none"> <li>a. The Executive Council approved all rates.</li> <li>b. The Benefits Enrollment and Change Period will be from October 13, 2006 through November 13, 2006.</li> <li>c. Employees will have access to Wellmark only online; UnitedHealthcare and Delta Dental should be online in 2007.</li> <li>d. A Benefits Educator with 25 years of experience was hired; he will be available to talk to employees about benefits.</li> </ol> </li> <li>2. Nancy Berggren provided an update on collective bargaining. <ol style="list-style-type: none"> <li>a. A "pre-bargaining" meeting has been set for October 23, 2006.</li> <li>b. All meeting dates, times and locations have been set.</li> </ol> </li> <li>3. Bill West provided an update on Equal Employment Opportunity (EEO). <ol style="list-style-type: none"> <li>a. The 2006 US Census will have new categories on "multi-racial" employees.</li> <li>b. The new BrassRing computer system asks questions of applicants to obtain this data; DAS-HRE will be in compliance with the new census requirements.</li> </ol> </li> <li>3. Mark Johnson discussed the DAS Business Plan. <ol style="list-style-type: none"> <li>a. DAS will now have one business plan, instead of individual business plans for each Enterprise.</li> <li>b. The DAS-HRE Customer Council would be able to view the entire business plan or only the HRE portion.</li> <li>c. The Council would approve only the HRE portion.</li> <li>d. Jim Riordan asked if the Iowa Code stipulated that a business plan must be submitted. Mark replied that it did.</li> </ol> </li> </ol>
<b>Budget Updates</b>	<ol style="list-style-type: none"> <li>1. Brenda Easley reviewed the DAS-HRE budget for: <ol style="list-style-type: none"> <li>a. End of fiscal year 2006.</li> <li>b. July of fiscal year 2007.</li> <li>c. August of fiscal year 2007.</li> </ol> </li> <li>2. Lana Morrissey asked the council members if they would like to obtain budget reports with a high level of detail or with a global view. <ol style="list-style-type: none"> <li>a. Since the Council count not vote due to lack of a quorum, Cindy Morton proposed sending an e-mail to all council members to ask them.</li> <li>b. Lana said she would send the e-mail.</li> </ol> </li> </ol>
<b>Review of Bylaws</b>	Because there was not a quorum, the Council will review the bylaws at the next meeting.
<b>Topics for</b>	1. Budget update – Brenda Easley.

<b>Agenda Item</b>	<b>Notes</b>
<b>Next Meeting</b>	2. Review bylaws.
<b>Next Meeting</b>	December 6, 2006 from 1:30 p.m. – 3:30 p.m. at the Hoover Building, Level A, Conference Room 5-North.
<b>Adjourned</b>	The meeting was adjourned at 2:35 p.m.